

# Privacy Statement website ICS



The Interuniversity Centre for Social Science Theory and Methodology (ICS) is a cooperation of four universities in the Netherlands:

1. University of Groningen (department of Sociology)
2. Utrecht University (department of Sociology)
3. Radboud University (department of Sociology)
4. University of Amsterdam (Programme group: Institutions, Inequalities and Life courses)

These institutions are controller regarding the processing of your personal data.

The ICS is established at University of Groningen, Grote Rozenstraat 31, 9712 TG, Groningen. If you have any questions or complaints regarding the processing of your personal data or if you want to exercise your rights under data protection regulations, please contact the University of Groningen via [privacy@rug.nl](mailto:privacy@rug.nl). If anything changes in the procedures of collecting and securing this data, this Privacy Statement will be adjusted.

## What data do we collect and for what purpose?

The following data is collected from ICS members for specific purposes:

<b>Data</b>	<b>Purpose (database, located at Utrecht University)</b>
Name, employer, department, work email address, ICS year group	Communication regarding <ul style="list-style-type: none"><li>- ICS events e.g. Forum Days (via Google Mail)</li><li>- PhD defenses &amp; dissertation (via Google Mail)</li><li>- Monthly ICS Newsletter (via Mailchimp)</li><li>- PhD courses (via Google Mail)</li><li>- Alumni activities (via Google Mail)</li></ul>
Work postal address	Providing PDF and/or hard copy dissertations if requested
Function	Organizing ICS events
Gender	For personal communication and statistics
Private email address, private address, private phone number	Communication about Alumni activities and sending the Annual Report (JCA) (this regards ex-ICS members).
Work phone number	For personal communication on specific issues
Project description	For internal communication and programming Forum Days.
Previous jobs, following jobs (after leaving the ICS), additional functions, start date and end date PhD contract, defense date, date of birth	For internal research on career development (not on the website).
<b>Data</b>	<b>Purpose (website, hosted at University of Groningen)</b>
Name, employer, function, ICS Year group, dissertation title, research topic, email address, linked-in profile page	For ICS website: This work-related information of ICS members is published in the interest of displaying scientific research expertise in the field of Sociology and attracting possible PhD candidates.
Linked-in profile page	For enabling non-ICS researcher contact via ICS website.
Project title, dissertation title, ICS year group	Sharing research expertise on ICS website

All these purposes are legitimate interests of the institutions cooperating in the ICS.

## Who has access to this data?

Function	Contact information
Program Coordinator ICS, Utrecht University	<a href="mailto:s.vandecalseijde@uu.nl">s.vandecalseijde@uu.nl</a> Padualaan 14, 3584 CH, Utrecht
Administrator ICS, Utrecht University	<a href="mailto:m.h.janmaat@uu.nl">m.h.janmaat@uu.nl</a> Padualaan 14, 3584 CH, Utrecht
Secretary ICS, University of Groningen	<a href="mailto:ics@rug.nl">ics@rug.nl</a> Grote Rozenstraat 31, 9712 TG, Groningen

## More details:

<b>Database &amp; location</b>	Personal data from ICS members is collected and saved in an Access Database at Utrecht University. A part of the data is display on the website which is hosted at University of Groningen.
<b>Security</b>	The ICS takes the protection of your data seriously and takes appropriate measures to prevent abuse, loss, unauthorized access, unwanted disclosure and unauthorized changes. If you have the impression that your data is not properly secured or there are indications of abuse, please contact our secretary.
<b>Period</b>	Personal data will be saved for an unlimited period in order the enable research on career development.
<b>Sharing data</b>	Personal data will not be shared with any other parties.
<b>Cookies</b>	The ICS uses cookies.
<b>Automated decision making</b>	The ICS does not make decisions based on automated processing about matters that can have (significant) consequences for people.
<b>Your rights</b>	You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent for data processing or to object to the processing of your personal data by the ICS and you have the right to data transferability. This means that you can submit a request to us to send the personal data that we hold about you in a computer file to you or another organization mentioned by you. You can send a request for access, correction, deletion, data transfer of your personal data or request for withdrawal of your consent or objection to the processing of your personal data to our secretary. To ensure that the request for inspection has been made by you, we will have to determine your identity. We will respond to your request as quickly as possible, but within four weeks. The ICS would also like to point out that you have the option of submitting a complaint to the Dutch Data Protection Authority. You can do this via the following link: <a href="https://autoriteit-individual-data.nl/nl/contact-with-de-autoriteit-Individual-data/tip-ons">https://autoriteit-individual-data.nl/nl/contact-with-de-autoriteit-Individual-data/tip-ons</a>